

### **Criteria for Approvable Purchases:**

1. Is the expenditure needs-based and supplemental?
2. Is the expenditure tied to the 10 SWP or 8 TAS planning components?
3. Is the cost necessary and reasonable?
  - (This is defined as one that is deemed essential for carrying out the needs-based Title I, Part A program, which is not excessive in cost, and is based on prudent and sound purchasing practices)
4. Does the expenditure help to target low-achieving students?
5. Is the expenditure instructionally focused on the core academic subjects?
  - (Under Title I, Part A, the core academic subjects are considered to be English, reading/language arts, mathematics, science, foreign language, civics and government, economics, arts, history, and geography.)

### **How to Obtain Approval for Codes 0610 and 0697**

Send an e-mail to your Title I Consultant that includes the following:

- Project number
- List of items and cost
- What the items are for
- How the items will benefit the students and program